

# Welcome

- October 2012 Hurricane Sandy Declaration
  - Introductions
    - Agenda

# Agenda

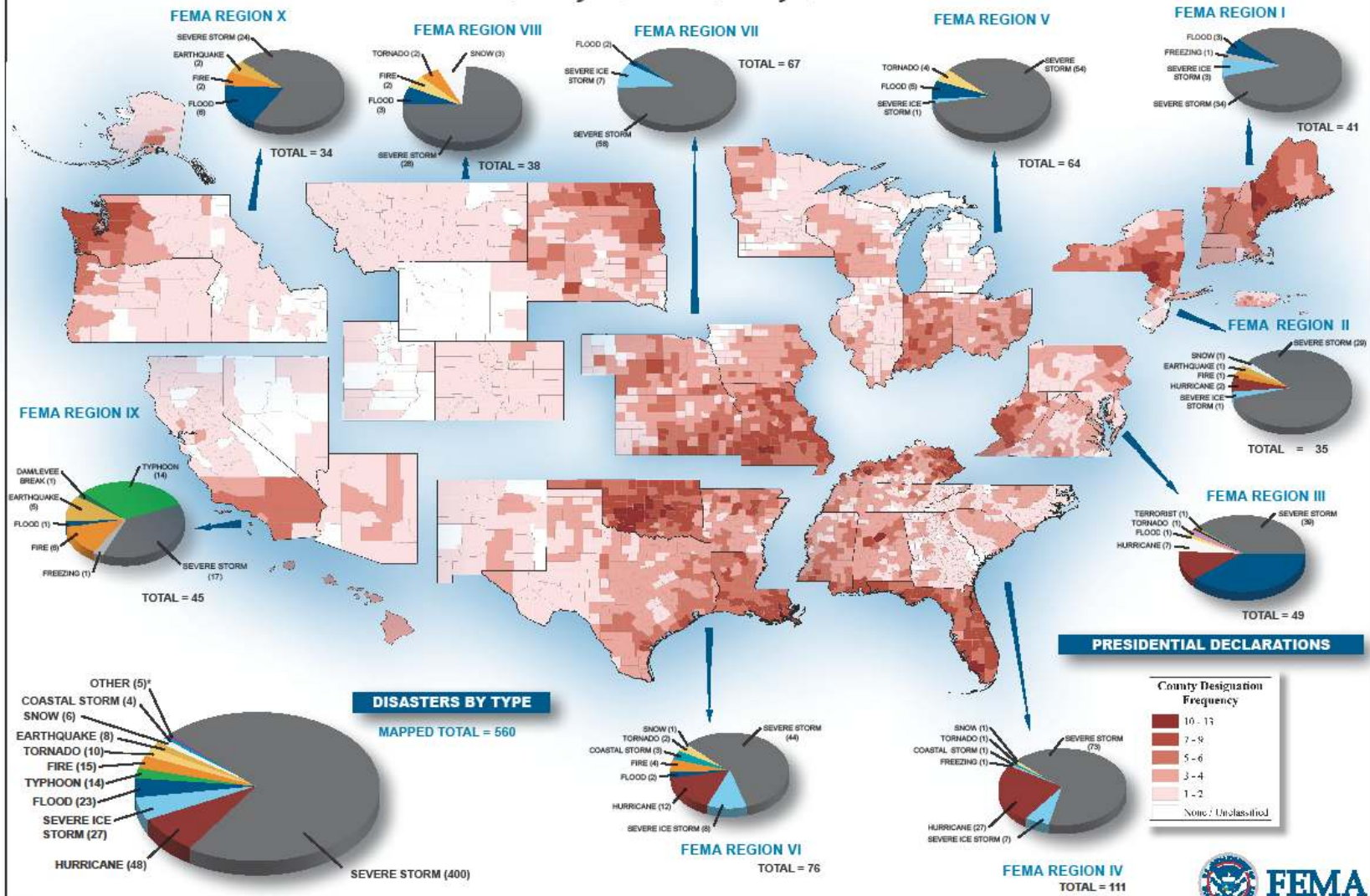
- Package
- Public Assistance Process
- Requirements
- Mitigation
- Special Considerations
- Request for Public Assistance (RPA) form
- Closing

# Individual Assistance/LTR

- Assistance provided to homeowners beyond their financial means, insurance, and/or FEMA
- No FEMA Assistance
- COADs, VolunteerNH!, VOADs  
Community Assistance Program (CAP)

# PRESIDENTIAL DISASTER DECLARATIONS

January 10, 2000 to January 1, 2010



## Disaster Fact Sheet

- Incident: FEMA – 4095 – DR – NH
- Nature of Incident: October 2012 Hurricane Sandy
- Incident Dates: October 26 through November 8, 2012
- Declaration Request by the Governor: February 15, 2013
- Declaration Add-on by FEMA: February 27, 2013
- Final Date to Request Public Assistance: March 29, 2013
- Counties Designated for PA: Rockingham County Add-on

# Type of Assistance

- **Public Assistance to State & local governments for damaged infrastructure in the designated counties;**
- **Hazard Mitigation to State & local governments for actions to prevent or reduce long term risk to life and property statewide.**



http://www.nh.gov/safety/divisions/hsem/index.html

Welcome - Homeland Security & Emergency Management, NH DOS - Microsoft Internet Explorer

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Address http://www.nh.gov/safety/divisions/hsem/

McAfee

an official NEW HAMPSHIRE government website

New Hampshire Department of Safety

Homeland Security and Emergency Management

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Welcome!

Welcome to New Hampshire's Homeland Security and Emergency Management operations. As Director of Homeland Security and Emergency Management, I oversee the function as part of the Office of the Commissioner and have a direct line reporting authority to the Governor of New Hampshire. I oversee the Bureau of Emergency Management.

Emergency Management is responsible for coordinating the State's response to major disasters. This includes natural disasters such as hurricanes, floods and severe winter storms, and human-caused disasters, such as nuclear power plant accidents or chemical spills. In our Homeland Security function, the Bureau also works on planning and training to prepare for terrorist attacks.

The Director of Homeland Security and Emergency Management is the State's primary contact with the federal Department of Homeland Security and our counterparts in other states.

We hope you will find this site interesting and informative, and hope it will assist you in protecting yourself and your family and your loved ones in the event of an emergency.

Christopher M. Pope  
Director

News and Events

- DECLARED DISASTER INFORMATION
- AG Warns of Haiti Aid Scams
- Director's Cover Letter to the Ice Storm After-Action Report
- December 2008 Ice Storm After-Action Report
- H1N1 Information - 211 or 1-866-444-4211
- EMPG 09 Application
- Aerial Photo Documentation Instructions
- Final Screening Memo
- Tips For First Responders For Helping People With Functional Needs
- ACEPS 2010 Meetings
- Disaster Situation Report Form for Local Emergency Management Directors
- NH Functional Needs Guidance
- LOGISTICS TRAILERS FOR THE SUPPORT OF EMERGENCY OPERATIONS
- PANDEMIC INFLUENZA PLANNING FOR THE PRIVATE SECTOR
- PROTECTING YOUR HOME FROM FUTURE FLOODING
- POTASSIUM IODIDE DISTRIBUTION
- NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)

What's New

Newsletters

March 2010 - Monthly electronic Newsletter [more](#)

ReadyNH  
stay leave connect

EMAC

HOMELAND SECURITY and TERRORISM

EMERGENCY STATUS BOARD

EMERGENCY PLANNING BROCHURE

ESAR-VHP

Quick Links

- State Emergency Operations Plan
- Emergency Management for Municipalities
- Emergency Planning for Schools
- Emergency Planning for Individuals & Families

nh hsem

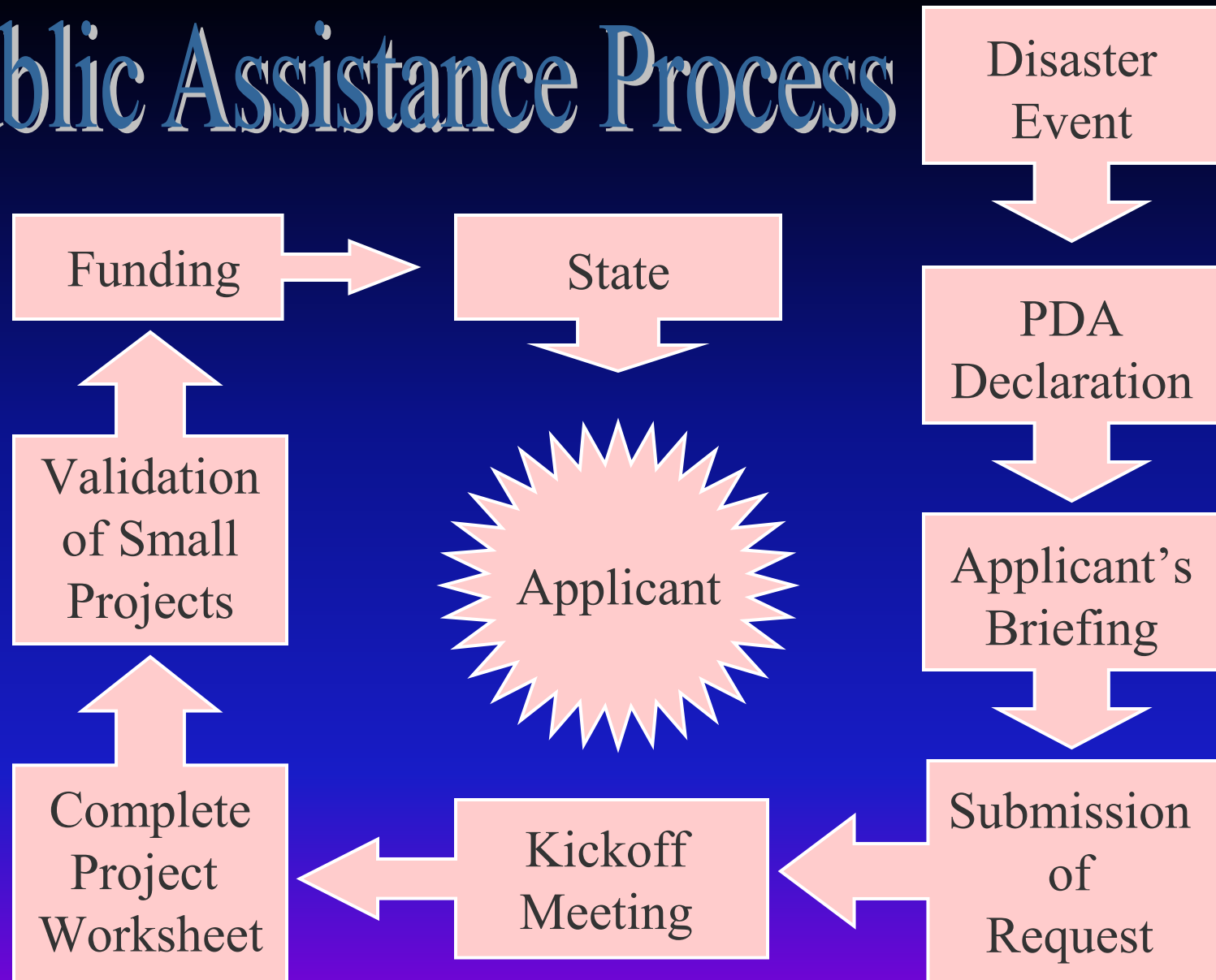
# Declared Disaster Information

## Disaster 4095 – Hurricane Sandy October 2012

- Audit Requirements Form
- Disaster Facts Sheet
- Disaster Fact Sheet – Rockingham Add-on
- Project Completion
- Request for Public Assistance



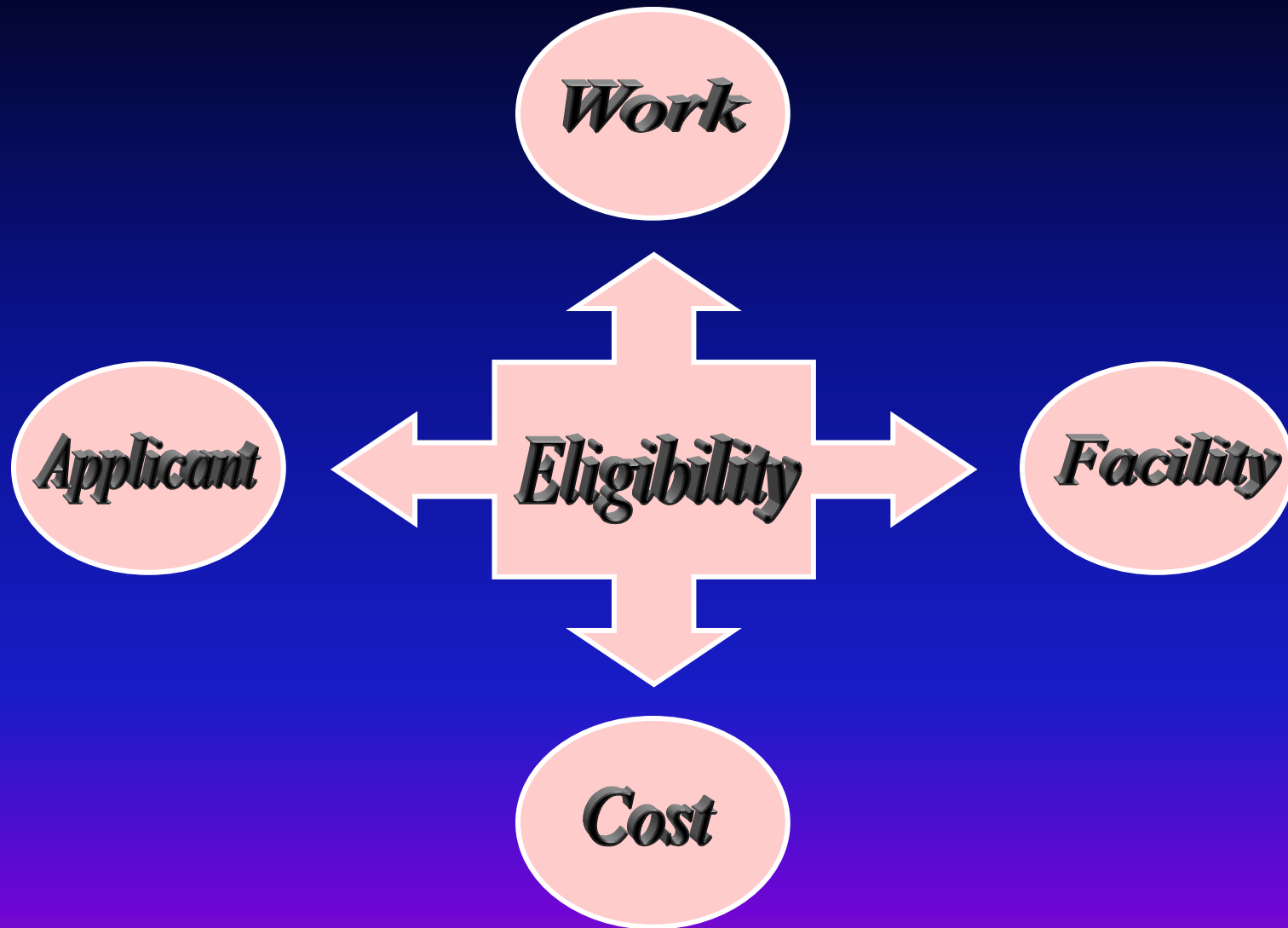
# Public Assistance Process



# Disaster Declaration

- Event
- State conducts Preliminary Damage Assessment (PDA)
- State requests Federal PDA
- Governor's Request for a Federal Disaster Declaration
- President declares a Disaster Declaration
- FEMA / State Agreement

# Factors of Eligibility



# Applicant

State Agencies or Political Subdivisions

Local Governments

Certain Private nonProfit (PnP) Organizations

Public Entities/Rural Unincorporated  
Communities

# Private nonProfit Organizations (PnP)

- ★ Educational Institution/Facilities
- ★ Utility
- ★ Emergency Facility
- ★ Medical Facility
- ★ Custodial Care Facility
- ★ Other Essential Governmental Service Facilities

# Criteria for PA Eligibility

- ★ Direct Result of Declared Event
- ★ Damage or Work within Designated Disaster Area
- ★ Legal Responsibility of Applicant at time of Disaster

# Facility

Any Publicly or PnP Owned

- ★ Building, Works, System, or Equipment (Built or Manufactured)
- ★ Certain Improved and Maintained Natural Features



# Cost

- ★ Be Reasonable and Necessary
- ★ Comply with Standards for Procurement
- ★ Exclude Credits (insurance, salvage)

# Direct Costs

- ★ Labor
- ★ Equipment
- ★ Materials
- ★ Contract Costs

# Types of Eligible Work

Emergency Work  
Emergency Work

Permanent Work  
Permanent Work



# Debris Removal

- **Trees and woody debris**
- **Debris removal must be in the public interest....meaning immediate threat**
- **Debris on Public Property .....**
- **Debris on Private Property .....** maybe
  - **Debris to right of way**
  - **Controlled with regard to extent and duration**
  - **Develop operational plan for debris issues**

## *Small Project Or Large Project?*

*Small  
Project*

*<\$67,500>*

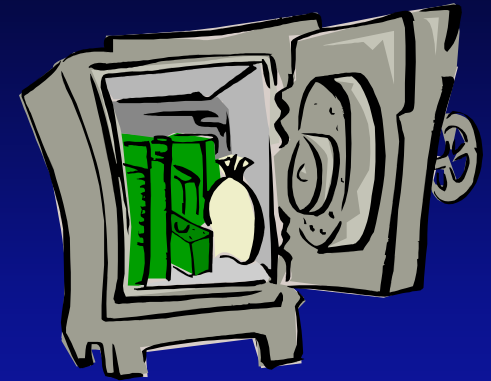
*Large  
Project*

*Annually updated. \$67,500 is the FY 2013 threshold amount.*

# Small Projects



*Federal cost share for a small project is based upon the Project Worksheet approval (actual costs or estimates).*



# Large Projects

*Federal cost share is paid as the work is accomplished.*

*Final  
assistance will  
be based upon  
actual costs.*





# Funding Options

- Small Projects:  
75% of the Obligated Amount
- Large Projects
  - \* 75% of the completed work; and/or
  - \* 75% of additional paid invoices; and/or
  - \* 75% of unpaid invoices. Invoice to be paid within 30 days of receipt of federal payment.

## Improved Projects

With State approval, the applicant may restore pre-disaster function, and make improvements (for which the applicant is financially responsible.)



Before



After

8

Request made within 12 months of kickoff meeting

# Alternate Projects

Funds used for a project other than repair of the damaged structure:

Must receive FEMA prior approval.

Require Environmental Assessment.

10% reduction of FEMA funding from original project estimate.

Request made within 12 months of kickoff meeting



# Special Considerations

*Hazard Mitigation*

*Environmental Requirements*

*Historical Preservation &  
Cultural Resources*

*Special Flood Hazard Areas*

*Insurance Requirements*

# Hazard Mitigation

Cost effective measures that reduce the potential for damages to a facility from a future event.

Coordinate mitigation efforts with FEMA and State representatives.

# Environmental Considerations

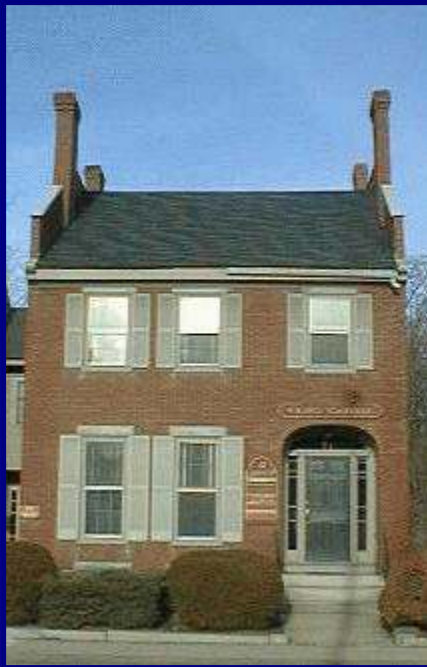
*Ensure that all practical means are used to protect, restore, and enhance the environment*





# Historic Preservation

*Property eligible for listing on the National Register of Historic Places requires special consideration under the National Historic Preservation Act.*





# Project Work Sheet (PW)

FEDERAL EMERGENCY MANAGEMENT AGENCY PROJECT WORKSHEET				OMB No. 2067-0151 Expires April 30, 2001		
<b>PAPERWORK BURDEN DISCLOSURE NOTICE</b> Public reporting burden for this form is estimated to average 30 minutes. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the needed data, and completing and reviewing the form. You are not required to respond to this collection of information unless a valid OMB control number is displayed in the upper right corner of the form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to Information Collections Management, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, Paperwork Reduction Project (2067-0151). <b>NOTE:</b> Do not send your completed form to this address.						
DECLARATION NO.	PROJECT NO.	FIPS NO.	DATE	CATEGORY		
FEM <input type="text"/> -DR- NH	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
DAMAGED FACILITY			WORK COMPLETE AS OF:			
<input type="text"/>			<input type="text"/> : <input type="text"/> %			
APPLICANT		COUNTY				
LOCATION				LATITUDE	LONGITUDE	
DAMAGE DESCRIPTION AND DIMENSIONS						
<input type="text"/>						
SCOPE OF WORK						
<input type="text"/>						
Does the Scope of Work change the pre-disaster conditions of the risk? <input type="checkbox"/> Yes <input type="checkbox"/> No Special Considerations Issues included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Hazard Mitigation proposal included? <input type="checkbox"/> Yes <input type="checkbox"/> No Is there insurance coverage on this facility? <input type="checkbox"/> Yes <input type="checkbox"/> No						
<b>PROJECT COST</b>						
ITE	CODE	DESCRIPTION	QUANTITY	UNIT	PRICE	COST
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
					<b>TOTAL COST</b>	<input type="text"/>
PREPARED BY: <input type="text"/>			TITLE: <input type="text"/>			

Print Form 90-91, SEP 90

REPLACES ALL PREVIOUS EDITIONS

# Issues

- Time Extensions
- Scope of Work
- Cost Over Runs
- Requesting Improved Project Status
- Debris Removal
- NEW ... Communities need a DUNS number  
<http://fedgov.dnb.com/webform/index.jsp>
- Management Costs: Program vs. Project

# References

- Public Assistance Guide
- Public Assistance Policy Digest
- Public Assistance Program  
Administrative Plan
- Public Assistance Fact Sheet

# Additional Forms

- Faxing/Mailing Information to JFO
- FEMA NH Cost Code / Equipment Rate Listings
- Listing of Damaged Sites
- Project Completion & Certification Report
- Acceptance of Audit Requirements
- Applicant Checklist

# Grantee vs. Sub-Grantee Audit Issues

- Grantees lack procedures to ensure that cash advances to sub-grantees were expended timely and excess funds were recovered promptly.
- Grantees had no procedures in place to follow up on material deficiencies reported in Single Audits.
- Grantees were unaware of significant budget and scope increases.
- Grantees did not adequately monitor and report sub-grantee program performance

# Grantee/Sub-grantee Obligations

- Grantees and sub-grantees must have fiscal control, accounting procedures, and project administration procedures that give FEMA assurance that: Grant and sub-grant financial and project status reports are accurately reported,
- Expenditures can be traced to a level that ensures that funds have not been used in violation of applicable statutes, and
- Grantees and sub-grantees adhere to Stafford Act requirements and the specific provisions of 44 CFR when administering public assistance grants.

# Laws, Regulations, & Policies

- Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act) (Public Law 100-707)
- Code of Federal Regulations Title 44 Emergency Management and Assistance (44 CFR)
- OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments
- OMB Circular A-102, Grants and Cooperative Agreements with State and Local Governments



# Laws, Regulations, & Policies

- OMB Circular A-110, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations
- OMB Circular A-122, Cost Principles for Non-Profit Organizations (05/10/2004) Relocated to 2 CFR, Part 230

# Laws, Regulations, & Policies

- OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations
- FEMA Criteria: Policy and Guidance; Debris Management; Application Process; Roles and Responsibilities; Resources and Tools; Reference Topics; Facts and Statistics; FEMA 321 Public Assistance Policy Digest; FEMA 322 Public Assistance Guide; FEMA 323 Applicant Handbook

# Request for Public Assistance form

Federal Emergency Management Agency REQUEST FOR PUBLIC ASSISTANCE	
Submittal of the Request for Public Assistance Form is the initial step in filing for disaster assistance. After a Presidential disaster declaration, State and local government agencies, Native American Tribal organizations, and eligible private nonprofit Organizations interested in filing must complete and submit this form to the State. <b>The submittal deadline for this form is no later than 30 days after your area is designated eligible for Public Assistance.</b>	
<b>Applicant:</b> Political Subdivision or eligible applicant.	<b>Date Submitted:</b> _____
<b>County:</b> Location of Damages. If located in multiple counties, please indicate. _____	
<b>Applicant Physical Location:</b> Street: _____ City: _____ County: _____ State: _____ Zip Code: _____	
<b>Mailing Address</b> , if different than Physical Location: Street: _____ City: _____ County: _____ State: _____ Zip Code: _____	
<b><u>Primary Contact / Applicant's Authorized Agent</u></b> Name: _____ Title: _____ Business Phone: _____ FAX Number: _____ Cell Phone: _____ E-mail Address: _____ Pager & Pin Number: _____	<b><u>Alternate Contact</u></b> Name: _____ Title: _____ Business Phone: _____ FAX Number: _____ Cell Phone: _____ E-mail Address: _____ Pager & Pin Number: _____
<b>Did you participate in the Federal/State Preliminary damage Assessment (PDA)?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Private Non-Profit Organization?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, which of the facilities identified below best describes your organization? _____ Title 44 CFR, part 206.221(e) defines an eligible private non-profit facility as: "... any private non-profit educational, utility, emergency, medical, or custodial care facility, including a facility for the aged or disabled, and other facility providing essential governmental type services to the general public, and such facilities on Indian reservations." "Other essential governmental service facility" means museums, zoos, community centers, libraries, homeless shelters, senior citizen centers, rehabilitation facilities, shelter workshops and facilities which provide health and safety services of a governmental nature. All such facilities must be open to the general public. <b>Private Non-Profit Organizations must attach copies of their Tax Exemption Certificate and Organization Charter or By Laws. If your organization is a school or educational facility, please attach information on accreditation or certification.</b>	
<b>Official Use Only:</b> FEMA - - FIPS # _____ Date Received: _____	

# Questions?